

 **Robert Road, Handsworth, Birmingham. B20 3RT**

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**Ofsted registration number: 151941**

***22nd September 2025***

Dear Parent

**ELECTION OF PARENT GOVERNORS**

The Instrument of Government for ***St Clare’s Catholic Primary School*** as constituted under the Education Act 2002 requires that the local governing board must include 2 parent governors who have been elected by the parents of registered pupils of the school and who are themselves parents of registered pupils of the school at the time of their election.

There is currently a vacancy and you are therefore invited to take part in the election of ***1*** parent governor for this school who will serve on the governing body for 4 years unless they resign the post in the interim.

**Nomination forms are available from Marie Naughton and must be returned to the school no later than Friday 17th October 2025 at 4:00 p.m.** Should 1 nomination be received by the official closing date, the candidate will be duly elected unopposed. In the event of there being 2 or more nominations an election will take place between 10th November 2025 and 14th November 2025***.*** Information on voting arrangements will be sent to you at a later date.

**If you wish to nominate yourself you will need two people with at least one child at St Clare’s to propose you. Please see Marie Naughton in the office for your nomination form.**

Yours sincerely

Mr C Murphy

Returning Officer

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**St Clare’s Parent Governor Election 2025**